



Pacific Assist

Inspiring Self-reliance

Pacific Assist Ltd.

Annual Report

01 July 2020 – 30 June 2021

Completed July 2021



ACFID
MEMBER



Contents

Vision	1
Mission	1
Overview	1
4 Core Principles of Self-reliance	1
Board of Directors	3
Members	5
Organisational Structure	6
Company Type.....	6
Leadership and Management	6
Charity Tax Concession Status.....	6
Deductible Gift Recipient (DGR) Status	6
Charitable Purposes	7
Chair’s Statement	7
Overview of Projects That Fulfilled Charitable Purposes	9
Furniture for Schools.....	9
PNG (Birdwing) Model Schools Project	10
PNG Mum’s Preschool	11
Pacific Assist Diabetes Prevention Program	14
Vanuatu (Port Vila) Principal Development and Mentor Program.....	14
Review of 2021 Strategic Plan and Goals	17
Strategic Plan Evaluation	17
Financial Statements	20
2022 Strategic Plan and Goals	21
Pacific Assist’s 2022 Goals.....	21
Pacific Assist’s Five-Year Goals (2021 – 2025).....	22
Acknowledgements	23
Appendix 1 - Annual Financial Report	24

Vision

Inspiring Self-reliance

Mission

Our mission is to inspire individuals, families, and communities to be emotionally, physically, economically, and educationally self-reliant.

In addition to the mission statement, Pacific Assist is guided by its Core Principles of Self-reliance:

- Individual and collective self-determination
- Personal responsibility and integrity
- Community
- Development Mindset

Overview

Pacific Assist is an Australian based not-for-profit charity serving the nations of the South Pacific. Our mission is to inspire individuals, families, and communities to be emotionally, physically, economically, and educationally self-reliant. Pacific Assist identifies disadvantaged communities within the South Pacific and then seeks to assist those communities build their self-reliance capacity. An essential element of this effort is engaging the individuals, families, and communities receiving assistance in the process of identifying needs and determining and implementing solutions. Fostering self-reliance is at the heart of Pacific Assist's partnerships with South Pacific communities. Pacific Assist defines self-reliance as the capacity to envision a self-determined future and the freedom and capacity to access the necessary spiritual, mental, emotional, social and physical resources to enact that vision.

Core Principles of Self-reliance

Individual and collective self-determination – The right that individuals and communities have to freely act in accordance with their values and to be full participants in determining and implementing their own goals and strategies.

Personal responsibility and integrity – The obligation that everyone has to do all that they can to support themselves, to engage in the process of individual and

community development, and to act with honesty and in compliance with the laws and expectations of society.

Community – This principle encompasses the idea that true self-reliance includes connecting with and caring for others. It is expressed as a commitment to the common good, a sense of obligation to one’s neighbour, and respect for the rule of law. It acknowledges that no one individual, group, or organisation has all the necessary knowledge, skills, resources, networks and relationships to build a successful, self-reliant community. It invites collaboration, cooperation and mutual respect within and between organisations and within and between communities. Essential to applying this principle is the quality of empathy. Having empathy is acknowledging that all individuals and communities have a right to a voice and to be heard and understood. In practice, empathy is expressed by listening with a sincere desire to understand how life is experienced by another. It is the act of seeking to walk in someone else’s moccasins – seeking and listening to their insights, opinions, concerns, and feedback.

Development Mindset – A mindset that encompasses initiative, creativity, and innovation. This mindset is expressed through a willingness of individuals and communities to take charge of their destiny, engage in personal and collective life-long learning, and to imagine new possibilities, new solutions, new methods either through original invention or by modifying what already exists.

Board of Directors

Richard McLean – Director / Chair



Richard commenced working in the Financial Services sector in 1988. He is a certified financial planner, and founder and owner of Frontier Financial Group. Richard's passion is assisting others to achieve their goals and enjoy a quality life. He is married to Janelle, and they have five children. He is an avid follower of rugby, and enjoys running in his leisure time.

Riki Tukukino – Director / Deputy Chair



Riki is a Management Studies graduate. He has held various management positions with Mobil Oil Australia and FH Faulding, and has been the director of two companies operating in the pharmaceutical and food industries. He is currently a Self-Reliance Manager for the Pacific Area, Self-Reliance and Welfare Department of The Church of Jesus Christ of Latter-day Saints. Riki sees Pacific Assist as an opportunity to make a real difference in people's lives. Riki is married to Donna and they have three children. He loves rugby, and is an avid All Blacks supporter.

Callum Blair - Director



A former Senior Police Officer, and recipient of two prestigious policing commendations, Callum has been Owner and Director of Campus Security NZ Limited since 1998. He is a highly experienced security specialist, Relationship Manager, Contractors Representative, and Contract Manager with high-level skills in the implementation, training, and management of major security services contracts. Enhancing his professional background is Callum's experience in local politics. He has served on various boards and committees, including five terms as a City Councillor and chair of the Regulatory Committee for six years. Callum is married to Irene, and they have 3 daughters and 3 sons.

Clive Haydon – Secretary / Projects Manager



Clive has worked in a variety of roles managing outdoor education and other personal development programs for a variety of organisations, including charities supporting disadvantaged youth. He holds a Bachelor of Arts (Outdoor Education) and a Master of Science (Youth and Family Recreation). Assisting others to reach their highest potential has been his professional focus for over 25 years. Clive is married to Shari. They have four sons. He loves the outdoors, bushwalking, and canyoneering.

Members

Callum Blair

Robert Gordon

Clive Haydon

Shari Haydon

Janelle McLean

John Mclean

Richard McLean

Andy Morgan-Tafea

Donna Tukukino

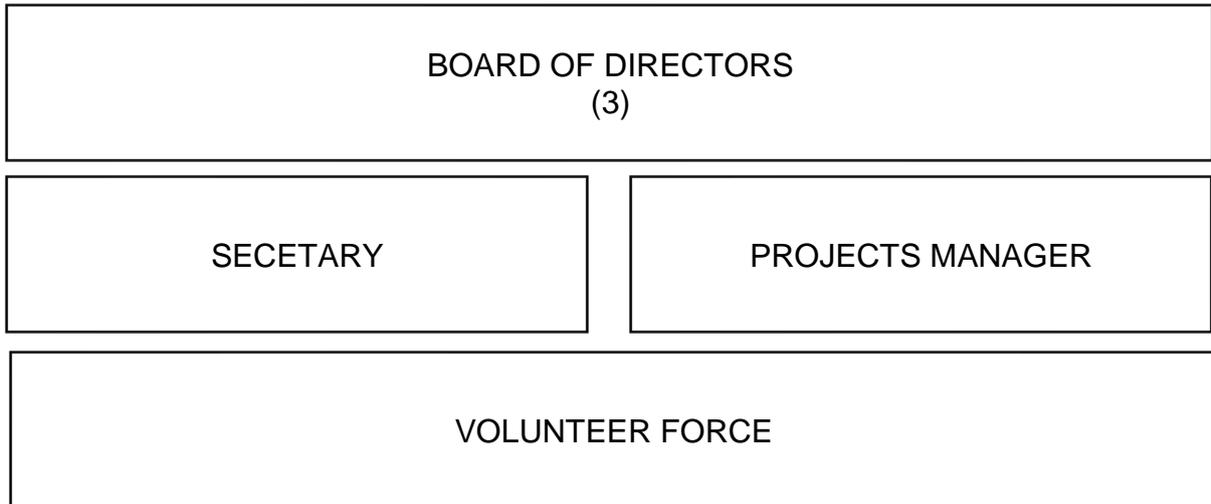
Riki Tukukino

Organisational Structure

Company Type

Australian Public Company (Registered Charity Limited by Guarantee)

Leadership & Management



Charity Tax Concession Status

Public Benevolent Institution endorsed to access the following tax concessions:

- GST Concession
- Income Tax Exemption
- FBT Exemption

Deductible Gift Recipient (DGR) Status

Endorsed as a Deductible Gift Recipient (DGR) from 06 Jun 2018

Charitable Purposes

The company's object is to pursue the following charitable purpose(s):

Assist disadvantage individuals, families, and communities in Australia, New Zealand, the islands of the South Pacific, and other nations in need to become emotionally, physically, economically, and educationally self-reliant by building partnerships and mobilizing expertise and resources that:

- Foster educational development
- Promote health & well-being
- Provide humanitarian aid
- Promote economic development

In seeking to fulfil these charitable purposes, Pacific Assist engages with governments, communities, and families. Pacific Assist believes the organisation is most effective when working in trusted partnerships to achieve common objectives. In addition, we believe results are improved when people freely give of their means, time, and talents with no other motivation than to bless the lives of others.

Chair's Statement

In 2021, even with challenges posed by COVID-19, Pacific Assist continued forward with its vision to inspire self-reliance. School furniture continued to be donated and delivered, local communities were supported to undertake projects of importance to them, and we continued to strengthen relationships with existing partners and build new partnerships. 2021 was a year where we looked to turn obstacles into opportunities.

An initial obstacle that proved to be an important opportunity arose from not having our Australian and New Zealand volunteers travel and be on location at the site of our various projects. This situation meant primary stakeholders had an increased opportunity to take ownership of and leadership for their projects. As an example, in Port Moresby, Papua New Guinea (PNG), Latter-day Saint Charities and Pacific Assist worked together to establish a local Education Development Steering Committee. This committee of local volunteers is leading the effort to build learning capacity and establish other education initiatives in disadvantage communities.

The reduction in some project initiatives such as school furniture collecting during lockdowns was another obstacle turned into an opportunity. This reduction provided more space to undertake the time-consuming work to formulate policies and procedures that align with the Australian Council for International Development (ACFID) Code of Conduct. This effort culminated in Pacific Assist being assessed by

ACFID as code compliant and being nominated as a code signatory. A major step towards securing ACFID membership.

This year, primary stakeholders continued to engage in the development of initiatives, goals, and strategies identified by them. In this regard, teachers and students at Birdwing Independent School in Port Moresby, PNG completed *teaching and learning at home and at school* surveys, providing them with an important opportunity to express their perspectives, feelings, ideas, and recommendations about teaching and learning. Results from these surveys are being used in curriculum development, including the development of information technology learning initiatives. In addition, senior students at Birdwing Independent commenced an online collaboration with students at Northcote Intermediate School in Auckland New Zealand. In this initiative, students will work together on cultural and educational projects they conceive and design.

Also in PNG, local community members, particularly women, established leadership and management committees for local Mum's Pre-schools. One of these, the Maivson-Madang Mum's Pre-school building sub-committee has developed a plan for funding and constructing a small building consisting of several classrooms. The land has been donated by a local landowner, the labour will be provided by volunteers, and the committee have committed to raising 10% of the cost of materials through their own efforts. This is a great example of local people increasing in self-reliance capacity through initiating and taking ownership of projects that matter to them. Pacific Assist supported these efforts by providing technical, specialist, material, and financial support.

As with other years, a key component of our efforts in 2021 was strengthening and developing partnerships. Partners who provide in-kind and financial support are critical to Pacific Assist's efforts to support local communities to build their self-reliance capacities. This year Scholastic, a recognised world leader in children's publishing, and Variety, a children's charity, partnered with Pacific Assist and provided significant donations of new reading and text books for distribution in schools in Rarotonga and Samoa. Both have indicated a desire to make further contributions in the future.

Finally, in 2021, on the recommendation of the directors to bring the organisation's name in line with the expanded nature of its vision, focus, and projects, the members voted to change the name of the company from Furniture for Schools Ltd to Pacific Assist Ltd.

As we look forward to 2022, we are excited about the new opportunities that are unfolding for the ongoing effort to build the self-reliance capacity of various communities across the South Pacific.

Richard McLean
Chair

Overview of Projects That Fulfilled Charitable Purposes

In 2021, Pacific Assist's efforts to build the self-reliance capacities of individuals, families, and communities were targeted towards fostering educational development and promoting health and well-being. Following is an overview of each of the projects undertaken by Pacific Assist in 2021.

Furniture for Schools Project

In the South Pacific islands large numbers of students are sitting on the floor or have very poor-quality desks and chairs. Through the Furniture for Schools Project, Pacific Assist and Latter-day Saint Charities are assisting to alleviate this problem. The result is an enhanced learning environment, better educational outcomes, and an increase in students' self-reliance.

Schools in both Australia and New Zealand continue to seek out the opportunity to donate in-good-condition desks and chairs. Donations were sourced through:

- The Pacific Assist website donation form
- Schools calling Pacific Assist directly
- Referrals from new furniture suppliers
- Referrals from other schools
- Referrals from Campus Security
- Referrals from Frontier Financial Group's principal conferences
- Referrals from Frontier Financial Group's newsletter

In addition to donating desks and chairs, many schools (and other entities) also donated in good condition library books, computers, bookshelves, and stationary. A highlight was a donation from Scholastic, a recognised world leader in children's publishing, of 8,000 children's books included in a container of school furniture sent to Rarotonga.

From July 2020 to June 2021 Furniture for Schools shipped a total of 26 (20 foot) containers to the South Pacific, broken down as follows:

- Total containers: 26 (20 foot)
- Total containers shipped from New Zealand: 15 (20 foot)
- Total containers shipped from Australia: 11 (40 foot x 5 = 20 foot x 1)
- Approximately 6,240 single desks, 6,240 chairs, and thousands of books
- Countries that received furniture and other education resource materials: Fiji, Kiribati, Papua New Guinea, Rarotonga, Samoa, Solomon Islands, and Tonga

Although the Furniture for Schools Project continues to be successful, there were three challenges that impacted on the number of containers that were able to be sent during this financial year.

1. Both Melbourne and Papua New Guinea experienced prolonged COVID-19 lockdowns restricting Pacific Assist's ability to collect and ship school furniture.
2. In Vanuatu, Latter-day Saint Charities humanitarian missionaries returned to the United States because of the COVID-19 pandemic
3. Due to global disruptions and restrictions resulting from the COVID-19 pandemic, shipping schedules have been significantly reduced and shipping costs have increased

Despite these challenges, Pacific Assist remains fully committed to the Furniture for Schools Project, and it continues to deliver a tremendously valuable resource to schools in the South Pacific.

PNG (Birdwing) Model Schools Project

As an initial step towards establishing the PNG Model Schools Project, Pacific Assist commenced a partnership with Birdwing Independent School in Boroko, Port Moresby. An MOU with Birdwing Independent was signed in June of 2020, and the project has been in operation since that time. The objective of the project is to build self-reliance capacity by building organisational teaching and individual learning capacity. A critical element of this effort is engaging all of Birdwing Independent's community members (students, teachers, and parents) as partners in how to meet the projects objectives.

The project commenced by inviting teachers and students to complete *learning at home and at school* surveys, providing them with an opportunity to express their views on building teaching and learning capacity. A key theme that emerged from the teacher surveys was a strong desire from teachers to have greater access to information and communication technology and to develop their knowledge and skills in that area. Birdwing grade five and six students also completed learning at home and at school surveys. Student results suggested that students had limited access to information technology tools at home, particularly computers and laptops; and, that most students had limited computer literacy skills.

In response to survey results, Pacific Assist and Birdwing Independent have worked to develop a plan for improving access to information technology training, resources, and learning materials. As part of this initiative, Birdwing is now partnering with Certiport, a Pearson Vue company, who provide desktop application certification programs. Certiport is sponsoring a pilot project where teachers will undertake

Certiport's IC3 Digital Literacy Certification¹ program. This program introduces participants to:

- Technology Basics
- Digital Citizenship
- Information Management
- Content Creation
- Communication
- Collaboration

Twenty-five donated, refurbished laptops donated to Pacific Assist have been allocated to the project.

Further, Code Avengers, a New Zealand based online digital technology education service will host "Code Camps" for Birdwing teachers and students. Code Camps are a learning experience delivered by expert tutors where students learn how to build their own websites, games and apps. Pacific Assist will continue in its efforts to foster partnerships that provide greater information and computer technology access to teachers and students at Birdwing Independent and other schools in Port Moresby.

As part of the Birdwing Independent model school project, Pacific Assist recently brought together the principal of Birdwing Independent and the principal of Northcote Intermediate located in Auckland, New Zealand. The two principals have agreed to commence a partnership of shared learning. How the partnership will be developed and in what ways students will correspond and learn together is being determined by student leaders from both schools guided by their principals and other teachers. Students from both schools met for a get to know you chat via Zoom in May. The event was rated as a great success by all concerned.

The PNG (Birdwing) Model Schools Project will continue to be a major focus of Pacific Assist in 2022.

PNG Mum's Preschools Project

The PNG Mum's Pre-school program has been established for groups of mothers in Port Moresby, Lae, Madang, and surrounding areas in Papua New Guinea (PNG). Students are aged four to nine, and many have not started attending school because they lack basic literacy and numeracy capacity and confidence. The goal of the

¹ For more information about Certiport's IC3 Digital Literacy Certification program [click here](https://certiport.pearsonvue.com/Certifications/IC3/Digital-Literacy-Certification/Certify/IC3-Global-Standard-6) or visit <https://certiport.pearsonvue.com/Certifications/IC3/Digital-Literacy-Certification/Certify/IC3-Global-Standard-6>.

program is to prepare students to be school ready. The groups meet at Latter-day Saint chapels, in other simple, community, bush shelters, or in their own homes three days a week for two hours (some meet daily).

There are now 1,255 students participating in 33 Mum's Pre-schools across Port Moresby, Lae, and Madang. Table 1 provides an overview of the numbers and locations of the pre-schools

Table 1: PNG Mum's Preschool Locations and Student Numbers

Location/Name	Student Numbers
Port Moresby NCD (Port Moresby Stake)	
• Saintarians	80
Port Moresby NCD (Gerehu District)	
• 9 Mile (Sun Beam Pre-school)	76
• Liahona Pre-School	10
Central Province (Rigo District)	
• Gaire (Horikoro Pre-school)	25
• Senunu	10
• Gabone	40
• Hula (Alewanama Pre-school)	28
• Hula (Kunirawa Pre-School)	26
• Hula (Irulru Pre-School)	6
• Hula (Katea Pre-School)	7
• Hula (Babaka Pre-School)	17
• Hula (Kailewagi Pre-School)	10
• Hula (Makearupu Pre-School)	12
• Hula (Kids Garden Pre-School)	15
Gulf Province (Moveave District)	
• Kukipi	39
<i>Port Moresby and Surrounds sub-total</i>	<i>401</i>
Lae (Lae District)	
• Popose Mum's Pre-School	27
• Mapozi Mum's Pre-School	30
• Komiso Mum's Pre-School	60
• Yalu Mum's Pre- School	38
• Ampuc Phonics Mum's Pre-School	152
• Hope Mum's Pre-School	20
• Monshallken Mum's Pre-School	40

• Sauruan Mum's Pre-School	45
• Busurum Mum's Pre-School	133
• Wara Kalap Mum's Pre-School	53
<i>Lae and Surrounds sub-total</i>	598
Madang	
• Maivson	106
• Aunty Hellen's	57
• Light of Hope	53
• Egena	10
• Wagug	11
• Uverin Soh	4
• Light the World	11
• Anawagon	4
<i>Madang and Surrounds sub-total</i>	256
Totals	1,255

In addition to the preschools listed above, there are other mothers working with their children at home in isolated areas. However, due to distance, isolation, poor roads, bad weather, and no telecommunications it is very difficult to get regular updates from these pre-schools.

If there is enough interest and a mother who is willing to act as the coordinator and teacher, a pre-school is formed. Generally, there is a team of two to three mothers per pre-school sharing the coordinating role. Groups are created according to age, with about 6 children in each group. Fathers also participate in some groups. Locally based training on how to administer the program is provided for the mothers by volunteers at least once a quarter or when it is needed. In some cases, it has been necessary to run a mum's pre-school for the mothers (a basic train-the-trainer) to assist them to get to a level where they could help the children. Although most of the mothers have not completed high school, the training and the curriculum material they receive is sufficient to allow them to successfully teach their children the basics.

The curriculum is designed to be simple and not too onerous, so mothers can understand and implement it. Similarly, it doesn't require lots of resources. Mothers use common household items as learning mediums. Coordinators are provided with a folder with instructions and various letter, sound, number, colour, and shape activities they can choose from. There is a schedule for the entire school year that the teachers can choose to follow, but it can be adjusted according to the needs of

their students. The focus is on learning the basic letters, sounds, numbers, colours and shapes through fun, games, and social interaction. The activities are simple and quick, and students can choose to rotate around each activity. Other learning mediums include monthly themes (spiritual and secular), daily calendars, classroom rules, rhyming songs/poems, and story time. Mothers are very creative and develop their own ideas that they add to their teaching.

In previous years, Pacific Assist's support for Mum's Pre-schools was limited to those established and supported by Lucy Hafoka. During this time Lucy also worked closely with Latter-day Saint Charities who not only supported the original pre-schools, but also assisted with the establishment of additional pre-schools in Port Moresby, Lae and Madang. Their efforts have also included developing a plan for a national Mum's Pre-school Association (PNG MPA). In 2021, Pacific Assist and Latter-day Saint Charities in PNG agreed to partner together to continue supporting and strengthening the network of Mum's Pre-schools in PNG. The partnership has three main objectives:

- Identify sponsors for Mum's Pre-schools
- Secure learning materials and resources for Mum's Pre-schools
- Support selected Mum's Pre-school projects (e.g., building, technology, curriculum)

In 2021 Pacific Assist commenced efforts to identify sponsors for individual Mum's Pre-schools; secure large quantities of learning materials and resources, and to raise 90% of the funds for building materials for the Mavison-Madang Mum's Pre-school building project. Before the end of the 2021 year we had secured two-thirds of the build materials funds.

Pacific Assist will continue its efforts to raise funds and in-kind donations to support the PNG Mum's Pre-schools.

Pacific Assist Diabetes Prevention Project

The Turbo Touch – Exercise to Beat Diabetes program was established in March of 2019 with the following vision and objectives:

- Program Vision: Self-reliance through healthy eating and active lifestyles
- Program Objectives:

- Promote diabetes prevention through introducing school students to a fun, highly active sports game suitable for all ages, sizes, levels of ability, and fitness levels
- Educate school students about diabetes prevention, healthy eating, and active lifestyles through a practical and engaging experiential education medium
- Engage teachers and community leaders in the process of utilising Turbo Touch to educate students about diabetes prevention, healthy eating, and active lifestyles
- Promote “Eat Healthy – Be Active” diabetes prevention messages and principles within the broader school community including students, teachers, and parents

In July of 2020, Pacific Assist director Callum Blair applied for and was awarded funding to conduct Exercise to Beat Diabetes workshops for Harbour Sport. He was also engaged by the Sunset Latter-day Saint congregation to conduct Exercise to Beat Diabetes events. In both cases, speedball was used as the activity medium instead of Turbo Touch. Recognising that the Exercise to Beat Diabetes objectives can be achieved through various activity mediums, Pacific Assist restructured the project. All diabetes prevention initiatives now fall under the overarching banner of the Pacific Assist Diabetes Prevention Project. Each initiative under the project is referred to as a program. For example, Turbo Touch – Exercise to Beat Diabetes Program. In 2021, Pacific Assist conducted three diabetes prevention programs within the Pacific Assist Diabetes Prevention Project:

- Harbour Sport Speedball – Exercise to Beat Diabetes Program: A partnership between Pacific Assist and Harbour Sport targeting disadvantaged Polynesian and Maori youth. Funding was provided by Harbour Sports. Twenty youth from the North Harbour region enrolled and completed the program at the A Fitness gym in Albany, New Zealand.
- Sunset Speedball – Exercise to Beat Diabetes Program: Was conducted for participants of The Church of Jesus Christ of Latter-day Saints Eat Healthy Be Active program. Pacific Assist facilitated Speedball – Exercise to Beat Diabetes to reinforce the content and messages delivered as part of the program.
- Rarotonga Turbo Touch - Exercise to Beat Diabetes Show-case: In conjunction with a Furniture for Schools Project handover and partnership development exercise in Rarotonga conducted in June 2021, Pacific Assist show-cased Turbo Touch – Exercise to Beat Diabetes at a local school. During talks after the event between Pacific Assist director Callum Blair, Secretary General for the Cook Islands Sports National Olympic Committee Owen Lewis, and Cook Islands Minister for Education and Minister for Sport, Vaine Mokoroa, all agreed to develop the partnership further with a view to introducing Turbo Touch – Exercise to Beat Diabetes into an existing government program, Sport 4 Life, and into the Cook Islands Games and

Beach Games. Further discussions around these proposals will be conducted in July of 2021.

Unfortunately, other Turbo Touch – Exercise to Beat Diabetes programs schedule to be conducted in Tonga and Samoa where cancelled due to COVID-19.

The Diabetes Prevention Project will continue to be a part of the Pacific Assist project mix in 2022.

Vanuatu (Port Vila) Principal Development and Mentor Program

The Vanuatu (Port Vila) Principal Mentor and Development Program (VPDMP) pilot was an initiative of the Vanuatu Ministry of Education and Training (MOET), Latter-day Saint Charities, and Pacific Assist conducted between April 30 and October 17, 2018 by Huddle Learning Systems. Its objective was to build educational self-reliance by assisting principals' build their capacity to lead teaching and learning in their schools, and thus improve learning outcomes for students.

Initially, phase 2 of the project was due to commence in 2020. However, the return of Latter-day Saint Humanitarian Missionaries to the United States and travel restrictions related to the COVID-19 pandemic lead to a postponement of the project. In late 2020 and early 2021, Pacific Assist reached out to Dr. Astrid Kersten, (Executive Director of Human Capacity Development International – HCDI,), to determine if she could undertake to coordinate the project. Dr. Kersten is based in Port Vila, is a member of Pacific Assists cultural board of advice for Vanuatu, and had initially assisted with the establishment of the principal mentoring project. Dr. Kersten agreed to partner on the project.

Unfortunately, in seeking to re-establish the project, Dr. Kersten discovered that there had been a change of administrative personnel within the Ministry of Education and was finding it difficult to get the support essential to the success of the project. She also noted that the Vanuatu Education Training Sector Strategic Plan 2020-2030 had no mention of any plans to support principal training. Dr. Kersten reported that she had been working extensively with the newly established National University of Vanuatu (NUV), and suggested that the Vanuatu Institute for Teacher Education (VITE), the first educational institution to be merged into the NUV may be a vehicle for re-establishing the principal mentor project. Dr. Kersten undertook to pursue this possibility with Vice Chancellor Pierre Niura, the former Minister of Education who authorised and was supportive of the original principal mentor project.

Until Pacific Assist can ensure strong support and local capacity to initiate and deliver the principal mentor project, phase two will remain on hold.

Review of 2021 Strategic Plan and Goals

For the 2021 financial year, Pacific Assist identified that it would pursue the following strategic plan:

- Build and strengthen all current projects and partnerships
- Continue with Latter-day Saint Charities as a key strategic partner
- Seek financial support for projects through grant applications and by seeking additional project partners
- Broaden our partnership and funding base by seeking to establish additional strategic partnerships with organisations whose values, goals and interests align with ours
- Continuing to build a network of relationships with as many likeminded NGOs, corporates, government departments, and other organisations and individuals working in the development sector as possible
- Work with Austrade to identify applicable funding sources to apply for
- Complete compliance requirements and apply for ACFID membership – a prerequisite to apply for DFAT Australian NGO Cooperation Program (ANCP) funding

Strategic Plan Evaluation

Overall Pacific Assist made good progress towards implementing the key elements of the strategic plan and achieving its specific goals. The outcome of efforts to achieve the plan can be summarised as follows:

- i. All projects that were active at the end of the 2020 financial year are still in place and an additional project, the PNG Model Schools Project has been added. Although still in place, the Vanuatu Principal Mentor Project and the Still Useful Medical Surplus Project are on hold due to circumstances relating to the impacts of COVID-19, including:
 - International travel restrictions
 - Community lockdowns
 - Available in-country personnel
 - Access to hospitals
- ii. Latter-day Saint Charities continued to be a key strategic partner. Throughout 2021, Pacific Assist and Latter-day Saint Charities partnered together on three projects:
 - Furniture for Schools
 - PNG Mum's Pre-school

- PNG Model Schools
- iii. In the effort to broaden our partnership base and build a network of relationships with other likeminded individuals and organisations, Pacific Assist directors established relationships with the following individuals and organisations:
- Manasi Kogekar, Development Manager, Pollinate Group
 - Phil Muir, Principal Northcote Intermediate School, Auckland New Zealand
 - TCW - Suppliers of tables, chairs, and workstations in Australia
 - Lynette Evans, Publishing Manager, Scholastic New Zealand
 - Do Thai, Team Lead, Fujitsu Australia Limited
 - Mel Sykes, Administrator, KiwiSport/Tū Manawa, New Zealand
 - Australian Council for International Development (ACFID)
 - Jim Ritchie, Co-Founder/Facilitator, Launching Leaders Worldwide Inc
 - Audrey Samaseia, Acting National Programme Manager, Variety - the Children's Charity, New Zealand
 - Sanjay Shah, President, Rotary Club of Boroko, Papua New Guinea and Port Moresby business owner
 - Tony Abel, Game Day and Operations Manager, Brumbies Rugby Union
 - North Harbour Rotary Club
 - Lulu Hota, Mum's Pre-school Organiser, Madang, Papua New Guinea
 - Tevita Topui, Chief Operating Officer, Lateral Plains Pty Ltd
 - Owen Lewis, Secretary General for the Cook Islands Sports National Olympic Committee
 - Vaine Mokoroa, Cook Islands Minister for Education and Minister for Sport

All the above provided valuable insights, information, and contacts. In addition, several of them are contributing ongoing support to and/or partnering on Pacific Assist or joint projects.

- iv. Pacific Assist did not engage or communicate with Austrade during the 2021 year. This was mostly because efforts associated with seeking large grants were paused until the effort to acquire ACFID membership had been successful.
- v. Satisfying the requirements for ACFID membership and competing the application process was a major effort. This effort was rewarded when

interim ACFID membership was granted to Pacific Assist in June. Full membership status will be granted after the membership is ratified at the ACFID annual general meeting to be conducted in October of 2021.

- vi. Pacific Assist set eight goals as specific targets for achieving the strategic plan. The goals and the results are as follows:

Goals	Results
Ship 30 (20-foot) containers of school furniture (New Zealand and Australia combined)	26
Ship 4 (20-foot) containers of hospital equipment:	0
Establish information technology partnerships between Birdwing Independent and Certiport, Code Avengers, and Northcote Intermediate School	Established
Facilitate the creation of a community created innovative education model for Birdwing Independent School	In progress
Expand the PNG Model Schools Project to Jubilee Secondary College in Port Moresby	Not commenced
Run four Exercise to Beat Diabetes programs as follows: <ul style="list-style-type: none"> • Auckland x 2 • Tonga x 2 • Samoa x 1 <hr/> <ul style="list-style-type: none"> • <i>Additional program added – Rarotonga x 1</i> 	Auckland x 2 Tonga x 0 Samoa x 0 <hr/> <i>Rarotonga x 1</i>
Complete compliance requirements and apply for ACFID membership	Completed (interim membership granted 21/06/2021)
Increase Pacific Assist’s relationship/partnerships network from 20 to 40 individuals/organisations	36

Financial Statements

Pacific Assist Ltd met all financial obligations for the 2020/2021 financial year. The company has no outstanding debts. Frontier Accounting has prepared a detailed financial report for the 20/21 financial year and this will be tabled at the 2021 Annual General Meeting (see Appendix 1 - Annual Financial Report).

Furniture for Schools Charitable Trust met all financial obligations for the 2020/2021 financial year. The trust has no outstanding debts. Associated Business Advisors has prepared a detailed performance report for the 20/21 financial year and this will be tabled at the 2021 Annual General Meeting.

2022 Strategic Plan and Goals

In line with our overall vision of inspiring self-reliance, during the 2022 financial year Pacific Assist will focus its efforts on strengthening and building our key education and health and wellbeing projects:

- Furniture for Schools
- PNG Model Schools Project
- PNG Mum's Pre-school
- Diabetes Prevention Project

Each of these projects focusses on empowering individuals and communities to be self-determined, exercise personal and collective responsibility and integrity, strengthen their sense of community, and build a development mindset. An essential element of this effort is engaging the individuals, families, and communities receiving assistance in the process of identifying needs and determining and implementing solutions.

However, in the current climate of uncertainty and disruption caused by COVID-19 and its associated restrictions on people movement, social interaction, and shipping, progress and achievement of goals for all the above projects may be impacted to some degree.

In 2022, Latter-day Saint Charities will continue as a key strategic partner. Their locally based personnel, existing relationships with key local government and non-government organisations and other grass roots community leaders and organisations, and their financial resources make an important contribution to the success of Pacific Assist projects.

Further, to strengthen our capacity to achieve our goals, Pacific Assist will continue working to broaden our partnership and funding base by extending our network of relationships with likeminded NGOs, corporates, government departments, and other organisations and individuals working in the development sector.

Pacific Assist's 2022 Goals

- Ship 20 (20-foot) containers of school furniture (New Zealand and Australia combined)
- Implement the Birdwing Independent teachers' digital literacy pilot program
- Implement the Birdwing teachers' Code Avengers, Code Camp pilot program
- Establish the International Learning Collaboration Project between Birdwing Independent and Northcote Intermediate School

- Continue the creation of a community created innovative education model for Birdwing Independent School
- Expand the PNG Model Schools Project to Jubilee Secondary College in Port Moresby
- Identify 10 new sponsors for the PNG Mum's Pre-school Project
- Run six Exercise to Beat Diabetes programs as follows:
 - Auckland x 2
 - Rarotonga x 2
 - PNG x 2
- Increase Pacific Assist's relationship/partnerships network from 36 to 50 individuals/organisations

Pacific Assist's Five-Year Goals (2021 – 2025)

- Raise \$200,000 in addition to funding provided by Latter-day Saint Charities
- In connection with the PNG Model Schools Program, establish five "Enterprise Hubs" in Port Moresby
- Establish the Models Schools Project in Vanuatu based on the PNG model (this would incorporate the principal mentor program)
- Establish the Turbo Touch Diabetes prevention program in 10 Tongan schools
- Establish the Turbo Touch Diabetes prevention program in 5 Samoan schools
- Establish two funding partnerships for the PNG Mum's Preschool Project

Acknowledgements

During the 21/22 financial year Pacific Assist was able to make important contributions to many communities across the South Pacific. In addition, we have established relationships with significant South Pacific island, Australian, and New Zealand business, government, and community leaders. All of this would not have been possible without our partners and friends.

First and foremost, we would like to acknowledge our key strategic partner Latter-day Saint Charities. Without their goodwill, country managers, humanitarian missionaries, and project sponsorship Pacific Assist could not have achieved all that it has.

We would also like to acknowledge and express gratitude to our other project partners and friends without whom we could not achieve our goals. Specifically, we acknowledge and thank ACFID, ANL, AWH, Birdwing Independent School, Blue Planet Logistics, Campus Security Tonga, Certiport, Code Avengers, Danano Customs and Forwarding Pty. Ltd., Freight On Board, Frontier Financial Group, Furnware, Huddle Learning Systems, Human Capacity Development International – HCDI, KiwiSport/Tū Manawa – New Zealand, Launching Leaders Worldwide Inc., Northcote Intermediate School, Scholastic New Zealand, Streetworx, Touch New Zealand, Transam Logistics, TCW, Turbo Touch Tonga, Victorian Department of Education and Training, and Variety - the Children's Charity, New Zealand.

We would also like to very gratefully acknowledge the individuals who have made financial and in-kind donations – their quiet contributions have made a great difference.

Also essential to our success, are the many volunteers who have given of their time, effort, and talents to enable us to deliver our various programs. These volunteers include friends and family members, missionaries of The Church of Jesus Christ of Latter-day Saints, school principals, teachers, students, and other members of the community.

We look forward to many more successes as we work together to inspire self-reliance among the peoples of the South Pacific.

Appendix 1 - Annual Financial Report

Annual Report

Pacific Assist

30 June 2021

Prepared by Frontier Accounting Pty Ltd



Contents

Compilation Report	3
Directors Declaration	4
Profit and Loss	5
Movements in Equity	6
Balance Sheet	7
Notes to the Financial Statements	8

Pacific Assist For the year ended 30 June 2021

We have compiled the accompanying special purpose financial statements of Pacific Assist, which comprise the balance sheet as at 30 June 2021, the profit and loss for the year then ended, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

1. Director's Responsibility

The directors of Pacific Assist are solely responsible for the information contained in the special purpose financial statements and have determined that the significant accounting policies adopted as set out in Note 1 to the financial statements are appropriate to meet their needs and for the purpose that the financial statements were prepared.

2. Our Responsibility

On the basis of information provided by the directors of Pacific Assist, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statements were compiled exclusively for the benefit of the directors of Pacific Assist. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

Frontier Accounting Pty Ltd

PO Box 397, Inverloch VIC 3996

19 August 2021
Signed

Pacific Assist For the year ended 30 June 2021

The directors have determined that the company is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The directors of the company declare that:

1. the financial statements and notes, as set out herein present fairly the company's financial position as at 30 June 2021 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
2. in the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors:

Director: Richard Mclean

Dated this 25th day of August 2021

This declaration is made in accordance with a resolution of the Board of Directors:

Director: Rikki Tukukino

Dated this 25th day of August 2021

Pacific Assist For the 12 months ended 30 June 2021

	Jun-21	Jun-20
Income		
Donation Received	5,043	13,745
Gross Receipts	53,104	81,532
Interest Income	6	14
Total Income	58,153	95,291
Gross Profit	58,153	95,291
Less Operating Expenses		
Administration Expenses	1,960	-
Advertising	-	49
Bank Fees	257	465
Computer Expenses	-	616
Donation	-	11,800
Filing Fees	454	-
Food/Drinks Expenses	468	-
Freight & Courier	48,614	72,336
Insurance	1,893	1,956
Motor Vehicle Expense: Parking	-	21
Motor Vehicle Expenses	14	83
Office Expenses	1,309	1,439
Printing & Stationery	-	3,483
Subscriptions	254	321
Telephone & Internet	230	193
Travel - International	-	1,418
Travel - National	374	3,358
Website Expenses	764	720
Total Operating Expenses	56,593	98,258
Net Profit	1,560	(2,968)

Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

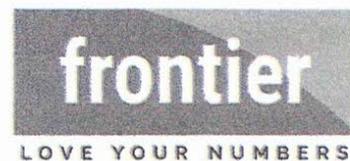
Pacific Assist As at 30 June 2021

	30 Jun 2021	30 Jun 2020
Equity		
Opening Balance	9,129	12,097
Current Year Earnings	1,560	(2,968)
Total Equity	10,689	9,129

Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

Balance Sheet



Pacific Assist As at 30 June 2021

	30 Jun 2021	30 Jun 2020
Assets		
Bank		
Business Account	17,818	14,938
Total Bank	17,818	14,938
Current Assets		
BAS Receivable	-	25
Total Current Assets	-	25
Total Assets	17,818	14,963
Liabilities		
Current Liabilities		
Furniture For Schools Ltd - Credit Card	481	225
GST	6,648	5,609
Total Current Liabilities	7,129	5,834
Total Liabilities	7,129	5,834
Net Assets	10,689	9,129
Equity		
Current Year Earnings	1,560	(2,968)
Retained Earnings	9,129	12,097
Total Equity	10,689	9,129

Notes

Signed

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.


Director: Richard Mclean
Dated this 25th day of August 2021


Director: Rikki Tukukino
Dated this 25th day of August 2021

Notes to the Financial Statements

Pacific Assist For the year ended 30 June 2021

1. Statement of Significant Policies

The directors' have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users dependent on general purpose financial reports. This financial report is therefore a special purpose financial report that has been prepared in order to meet the needs of members.

The financial report has been prepared in accordance with the significant accounting policies disclosed below which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless stated otherwise.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of this report are as follows:

1.(a) Provisions

Provisions are recognised when the company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.

1.(b) Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

1.(c) Revenue and Other Income

Revenue is measured at the value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets, is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at reporting date and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

All revenue is stated net of the amount of goods and services tax (GST).

1.(d) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

2. Code compliant financial statements

The financial statements have been prepared in accordance with the requirements set out in the ACFID Code of Conduct. For further information on the Code please refer to the ACFID website www.acfid.asn.au

Income Statement of Pacific Assist Ltd
For Year Ended 2021

	2021	2020
Revenue		
Donations and gifts		
Monetary	\$5,043.00	\$11,745.00
Non-monetary		
Grants		
Commercial Activities Income		
Other Income	\$53,110.00	\$81,546.00
Total Revenue	<u>\$58,153.00</u>	<u>\$93,291.00</u>
Expenditure		
International Programs	\$51,681.00	\$85,318.00
Community Education		
Fundraising Costs		
Accountability and Administration	\$4,910.00	\$6,492.00
Commercial Activities Expenditure		
Non-monetary expenditure		
Other expenditure		
Total Expenditure	<u>\$56,591.00</u>	<u>\$91,810.00</u>
Excess/(Shortfall) of Revenue Over Expenditure	<u>\$1,562.00</u>	<u>\$1,481.00</u>

